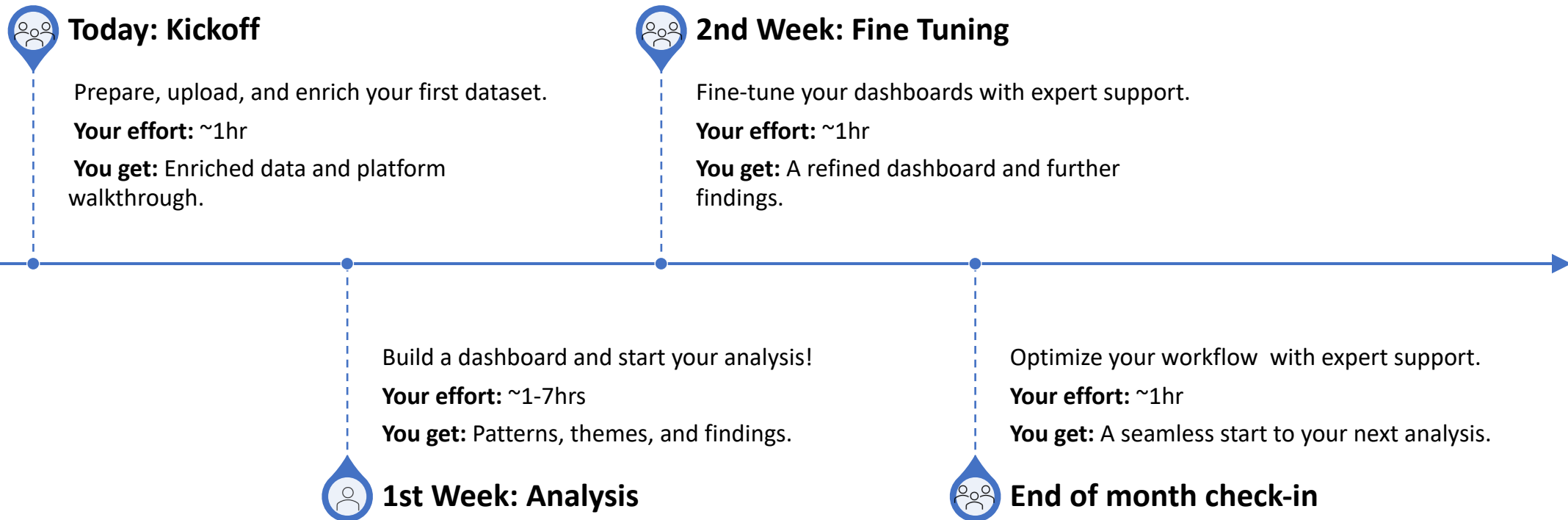




Onboarding Session

The Process



Kickoff Outline



1. Review the data format, discuss pre-formatting requirements (if any)
2. The user interface
3. Projects and data
4. Applying enrichments
5. Monitoring enrichments
6. Visualizing results
7. Resources

Review the data format, discuss pre-formatting requirements (if any)



1. Review and discuss the data

The user interface

1. Authentication

2. Web UI overview

2a. Navigation

2b. Main area

2c. Inspector

3. Application screens:

- Data
- Studio
- Stage
- Lab
- Jobs

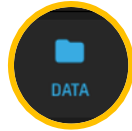
The screenshot displays the novaGeneAI web interface. At the top, a navigation bar includes the logo and icons for DATA, STUDIO, STAGE, LAB, and JOBS. A yellow circle labeled '2a' highlights this navigation bar. Below the navigation bar, a search bar and a 'Studio' header are visible. A yellow circle labeled '2b' highlights the main data table area. The table has columns for ID, text, text Sentiment, text Cluster, and text Cluster Label. The data rows are as follows:

ID	text	text Sentiment	text Cluster	text Cluster Label
161	a very positive experience so far	Positive	1	Easy reminders and good communication
162	haven't had a need to bring up any issues with Tonari but am aware of their support in case I need one. How Tonari will handle any issues which may involve them has yet to be proven as no issue which may involve Tonari has yet to come up.	Positive	8	I haven't had much interactions with Tonari so i do not have any experience with Tonari
163	So far so good	Positive	1	Easy reminders and good communication
164	have not had a satisfactory response from the builder	Negative	0	More for the builder than home owners
165	I feel confident that Tonari would look after my warranties if my builder didn't	Negative	5	Tonari is for builder not for home owner. Tonari is look busy do nothing
166	I felt very well informed about them, the warranty and have referred to the homeowners manual for season changes etc.	Positive	0	More for the builder than home owners
167	From a friend's experience and my initial 30day form experience.	Positive	11	30 day form warranty
168	Just my opinion.	Negative	20	That's my personal opinion
169	Have not had many dealings yet wil Tonari	Positive	8	I haven't had much interactions with Tonari so i do not have any experience with Tonari
170	03-Oct	Positive	50	08-oct
171	[N/A]	Negative	12	Have not had much interaction yet
172	Don't have any issues with them at the moment	Positive	9	Have not had any issues or problems

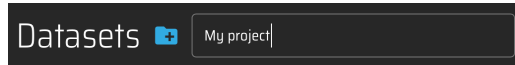
A yellow circle labeled '2c' highlights the right-hand side of the interface, which contains a donut chart and a list of categories: Easy reminders, Personal exper, Not much interact, Good overall, Lack of communication, and Positive reviews. Below the chart are buttons for 'SPLIT', 'ENRICH', and 'TRAIN AND SAVE MODEL'.

Projects and data

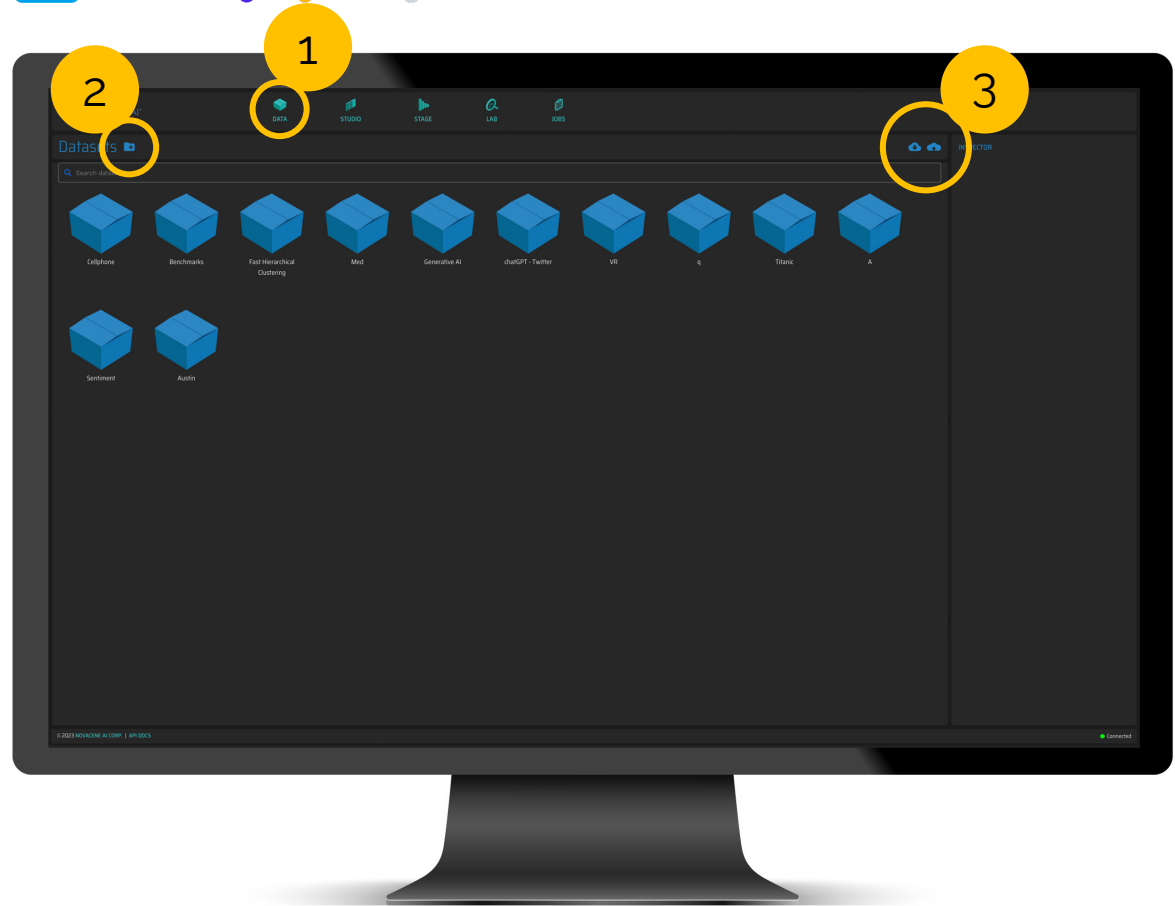
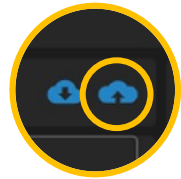
1. Load the data in the Data screen



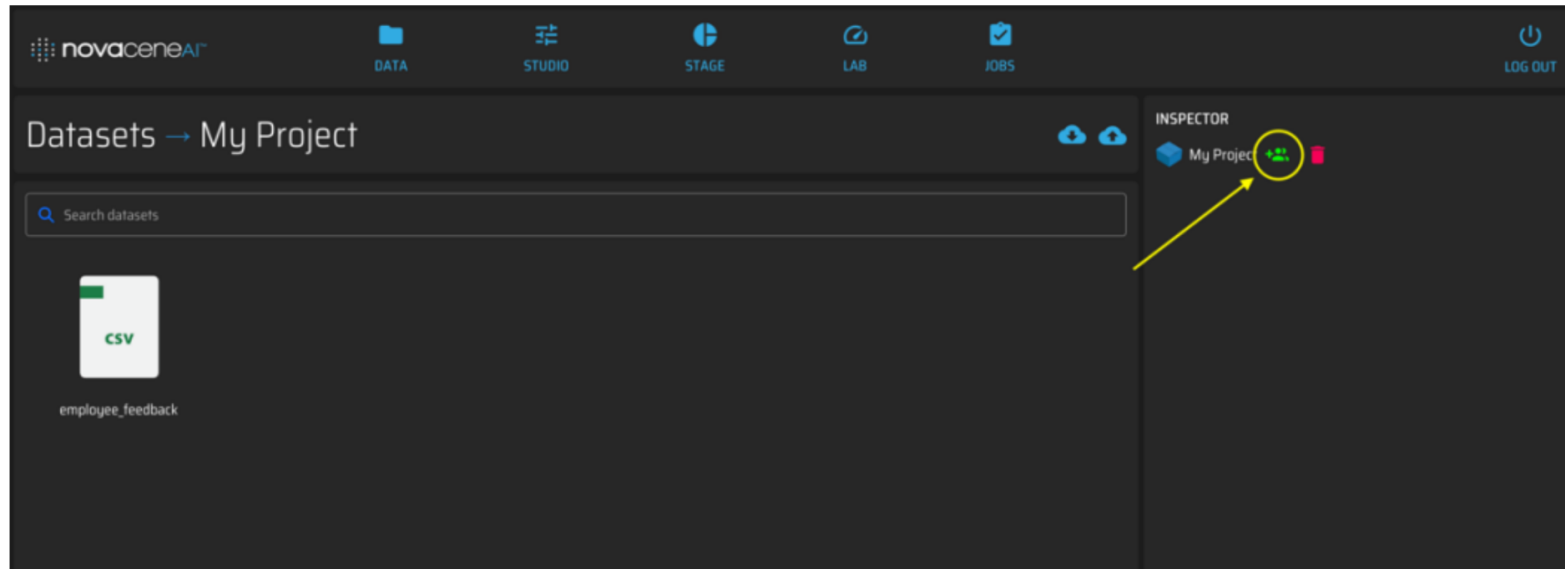
2. Creating a project



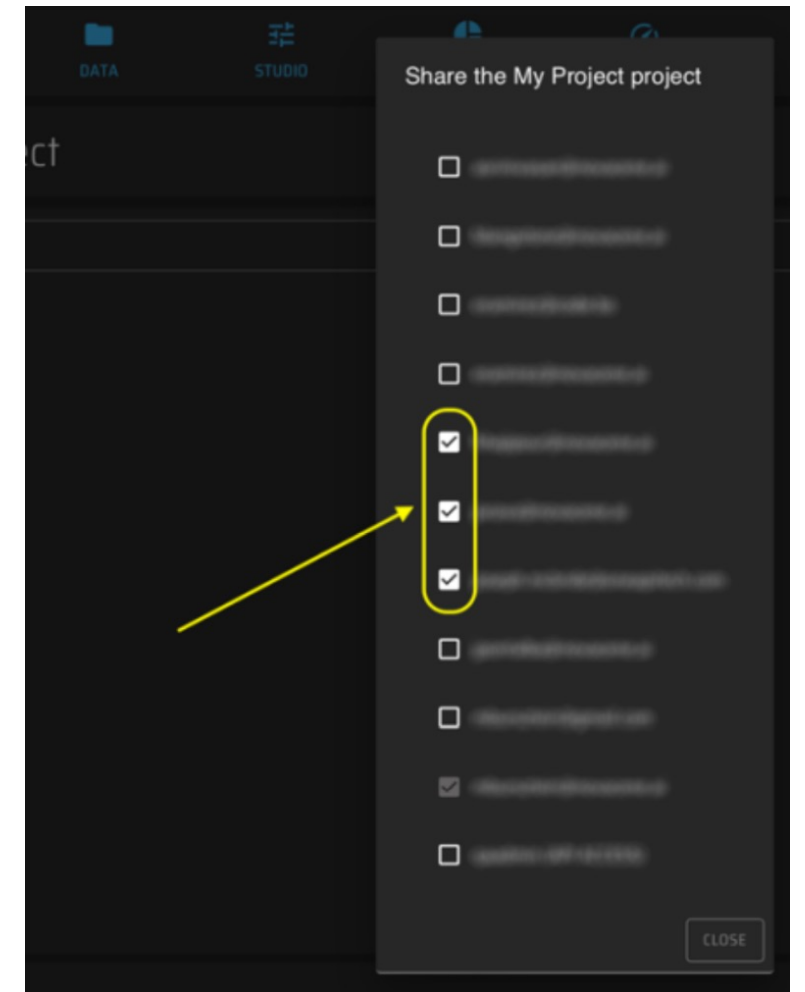
3. Click upload icon
 - 3a. Select CSV (UTF-8)
 - 3b. Upload



Sharing Access to Projects



Access to your projects can be controlled in the Data screen using the above green collaboration button.



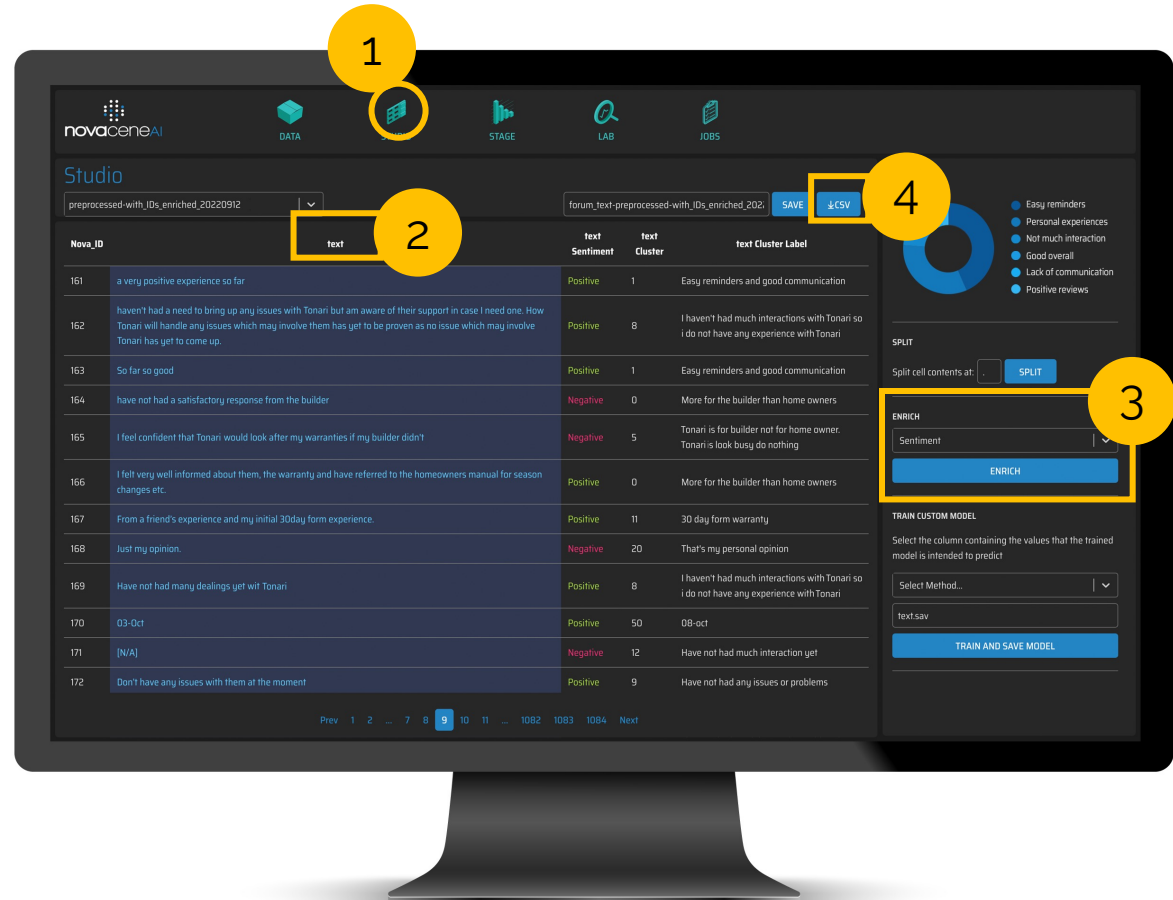
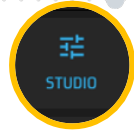
Applying enrichments

1. Review the data in the Studio
2. Selecting the target column
3. Selecting and applying enrichers
4. You can run all of our most common enrichers with one click of the Autopilot button. This will run the following:

- *Language Translator*
- *Text pre-processing*
- *Clause Extraction*
- *Clustering (default threshold)*
- *Cluster Theme Extraction*
- *Sentiment Analysis*

You can also choose different enrichers from the dropdown.

5. Exporting the enriched data



Monitoring enrichments

1. Monitor enrichments in the Jobs screen

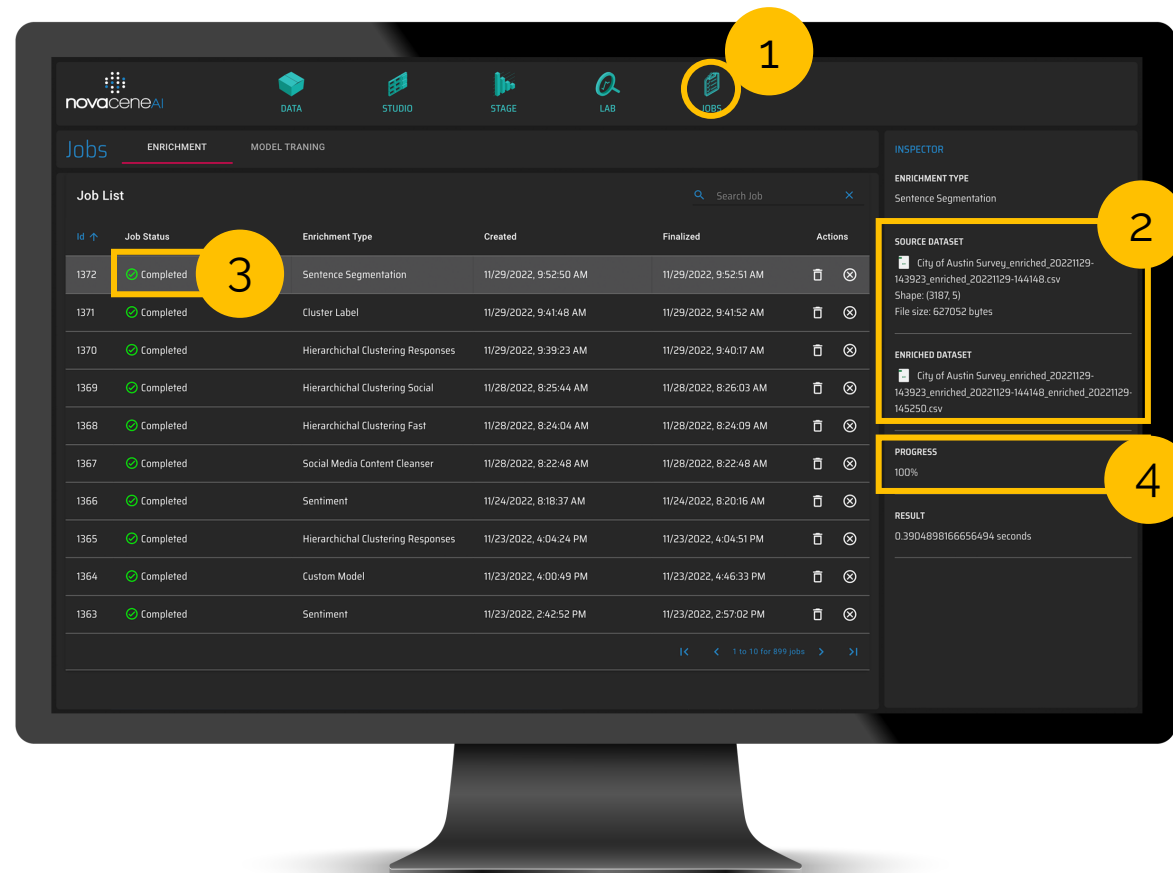
2. Source and enriched datasets

3. Job states

- *Uploaded: Dataset uploaded*
- *Initialized: Job received by server*
- *Enqueued: Job is in queue to be run*
- *Running: Job is currently being processed*
- *Completed: Job completed successfully*
- *Failed: Job failed*
- *Cancelled: Job cancelled by user*

4. Job progress

5. Error logs



Visualizing results

1. Visualize results in the Stage
2. Loading the dataset to review
3. Adding, removing and laying out widgets
4. Saving and loading report templates



Resources



1. Point of contact:

- Beck Langstone
blangstone@novacene.ai
Available via MSTeams 9-5pm ET, Tuesday - Friday
OR
- Marcelo Bursztein
mbursztein@novacene.ai
1-613-277-4435 (8 to 5 pm ET)

2. The **User Manual** contains detailed step-by-step instructions.

Thank you



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